

**COLONNA INSURANCE SERVICES, LLC
1828 DIXWELL AVENUE PO BOX 4245
HAMDEN CT 06514
(203)288-5936 FAX# (203)230-2211
TOLL FREE 1-888-234-9910**

August 2018

Dear Administrator:

Your Student Accident Insurance Program will be provided by our agency for the 2018-2019 school year. Our enrollment brochures will be located on our agency website at www.colonnainsurance.com. A note should be placed on your website indicating this change.

The parents may enroll in the student plan by completing the application and choosing the payment plan. Payment can be made online using a credit card or a check can be sent to our office. The coverage will be effective the day after the postmark or the day after payment is made online.

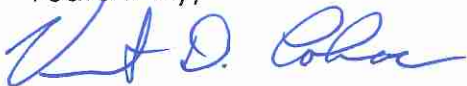
Should you receive a brochure at your office, please date stamp to establish the effective date of coverage, and forward to our office.

We are enclosing a sample, explanatory letter which may be duplicated on your school's stationary for distribution to the parents.

Also enclosed is an outline of claim procedures. If you require additional claim forms, please visit our website at www.colonnainsurance.com. All claims will be administered by Commercial Travelers Life Insurance Company.

We sincerely appreciate your cooperation. Please do not hesitate to contact our office if you should have any questions.

Yours truly,



Vincent D. Colonna Sr.